

Mayor

Randy A. McClement



Aldermen

Kelly Russell  
President Pro Tem

Michael O'Connor

Phil Dacey

Josh Bokee

Donna Kuzemchak

MEMORANDUM

TO: Board of Aldermen

FROM: Mayor Randy McClement *RM*

SUBJ: Amendment to the proposed FY 2018 Budget

DATE: May 9, 2017

---

I am hereby amending the proposed FY 2018 Budget. Attached hereto and incorporated herein by reference is the document that shows the amendments. The document is labeled Exhibit 1. The budget has been amended for the following:

**General Fund:**

Line #

1-6 Adjustments to FCAA grant revenues from various sources (\$7,726, net reduction)

7-9 Elimination of vacant Outreach Worker I position (\$31,067)

10-12 Upgrade Weatherization Auditor to Grade 6 (\$4,838)

13-20 Adjustments to expenditures for changes in grant revenues (\$29,249, net increase)

21 Decrease transfer to the Community Health Centers (\$10,746)

22-23 Adjustment to the Rainy Day Fund for revenue adjustments (\$927)

**Community Health Centers (CHC) Fund:**

Line #

1-2 Adjustments to CHC revenues from various sources (\$9,746, net increase)

3 Decrease disposal fees (\$1,000)

4 Decrease transfer from the General Fund (\$10,746)

**Water and Sewer Fund:**

Line #

1-8 Remove proposed Operator IV Water Trmt – Grade 7 position (\$63,345)

9-16 Add Tech IV Plant Maintenance – Grade 7 position (\$63,345)

**Title Change:** Weatherization Auditor / Outreach Team Leader, Grade 6 to Weatherization Auditor, Grade 6

General Fund:		Department		Description	DB	CR
Line #	GL #					
1	001-6111-721-3318100	FCAA		Adjustment to CDBG revenue	\$ 15,000	\$ -
2	001-6111-721-3318100	FCAA		Adjustment to OHEP revenue	-	44,774
3	001-6111-721-3348100	FCAA		Adjustment to Empower MD revenue	-	2,500
4	001-6111-721-3348100	FCAA		Adjustment to MEA Weatherization revenue	-	70,000
5	001-6111-721-3378101	FCAA		Adjustment to Frederick County revenue	125,000	-
6	001-6111-721-3690000	FCAA		Adjustment to Friends for Neighborhood Progress revenue	-	15,000
7	001-6111-721-5121100	FCAA		Eliminate open Outreach Worker I position	-	28,860
8	001-6111-721-5221100	FCAA		Eliminate open Outreach Worker I position	-	1,789
9	001-6111-721-5221200	FCAA		Eliminate open Outreach Worker I position	-	418
10	001-6111-721-5121100	FCAA		Upgrade Weatherization Auditor to Grade 6	3,006	-
11	001-6111-721-5221100	FCAA		Upgrade Weatherization Auditor to Grade 6	1,789	-
12	001-6111-721-5221200	FCAA		Upgrade Weatherization Auditor to Grade 6	43	-
13	001-6111-721-5310100	FCAA		Decrease City funded supplies	-	18,117
14	001-6111-721-5330100	FCAA		Decrease City funded fuel and oil	-	10,000
15	001-6111-721-5330300	FCAA		Decrease City funded natural gas	-	1,500
16	001-6111-721-5410000	FCAA		Decrease City funded professional services	-	3,000
17	001-6111-721-5520100	FCAA		Increase MEA funded repairs and maintenance	62,366	-
18	001-6111-721-5560100	FCAA		Decrease City funded water and sewer	-	500
19	001-6111-721-5720000	FCAA		Decrease CDBG funded building improvements	-	15,000
20	001-6111-721-5720000	FCAA		Increase FFNP funded building improvements	15,000	-
21	001-9111-000-5910000	Interfund Transfers		Decrease transfer to Community Health Centers	-	10,746
22	001-0000-000-3010000	Fund Balance		Adjustment to Rainy Day Fund	927	-
23	001-9999-000-5990000	Fund Balance		Adjustment to Rainy Day Fund	-	927
					\$ 223,131	\$ 223,131

Community Health Center		Department	Description	DB	CR
Line #	GL #				
1	108-6112-721-3318100	Community Health Center	Increase Priority Partners revenue	\$ -	\$ 34,106
2	108-6112-721-3690000	Community Health Center	Decrease Friends for Neighborhood Progress revenue	24,360	-
3	108-6112-721-5510100	Community Health Center	Decrease disposal fees	-	1,000
4	108-6112-000-3920001	Community Health Center	Decrease transfer from General Fund	10,746	-
				\$ 35,106	\$ 35,106

Water and Sewer		Department	Description	DB	CR
Line #	GL #				
1	602-3331-333-5121100	Water Treatment	Remove Operator IV Water Trmt - Grade 7	\$ -	\$ 41,426
2	602-3331-333-5221100	Water Treatment	Remove Operator IV Water Trmt - Grade 7	-	2,568
3	602-3331-333-5221200	Water Treatment	Remove Operator IV Water Trmt - Grade 7	-	601
4	602-3331-333-5210000	Water Treatment	Remove Operator IV Water Trmt - Grade 7	-	597
5	602-3331-333-5266100	Water Treatment	Remove Operator IV Water Trmt - Grade 7	-	16,000
6	602-3331-333-5268100	Water Treatment	Remove Operator IV Water Trmt - Grade 7	-	102
7	602-3331-333-5269100	Water Treatment	Remove Operator IV Water Trmt - Grade 7	-	51
8	602-3331-333-5310100	Water Treatment	Remove Operator IV Water Trmt - Grade 7	-	2,000
9	602-3414-343-5121100	Plant Maintenance	Add Tech IV Plant Maintenance - Grade 7	41,426	-
10	602-3414-343-5221100	Plant Maintenance	Add Tech IV Plant Maintenance - Grade 7	2,568	-
11	602-3414-343-5221200	Plant Maintenance	Add Tech IV Plant Maintenance - Grade 7	601	-
12	602-3414-343-5210000	Plant Maintenance	Add Tech IV Plant Maintenance - Grade 7	597	-
13	602-3414-343-5266100	Plant Maintenance	Add Tech IV Plant Maintenance - Grade 7	16,000	-
14	602-3414-343-5268100	Plant Maintenance	Add Tech IV Plant Maintenance - Grade 7	102	-
15	602-3414-343-5269100	Plant Maintenance	Add Tech IV Plant Maintenance - Grade 7	51	-
16	602-3414-343-5310100	Plant Maintenance	Add Tech IV Plant Maintenance - Grade 7	2,000	-
				\$ 63,345	\$ 63,345