

THE CITY OF FREDERICK

FISCAL YEAR 2016 BUDGET UPDATE

September 30, 2015



Prepared by the Department of Budget and Purchasing

M. Katherine Barkdoll, CPA
Director of Budget and Purchasing

Member of Government Finance Officers Association
of the United States and Canada

Table of Contents

Title Page.....	1
Table of Contents.....	2
Budget Overview.....	3-5
Summary Schedules.....	6
Schedule A Summary Schedule of Revenues and Expenditures.....	6
Schedule B Revenue Summary by Fund.....	7-9
Schedule C Summary of Department Expenditures Within Each Fund.....	10-12
Schedule D Summary of Expenditures by Functional Area.....	13-16
Schedule E Use of Fund Balance.....	17
Schedule F Summary of Full-Time Equivalent Positions by Fund.....	18-19
Schedule G Summary of Full-Time Equivalent Positions by Functional Area.....	20-22
Key Indicators.....	23
Frederick Police Department.....	23
Code Enforcement.....	23
Frederick Community Action Agency.....	24-26

Budget Overview – September 30, 2015

All Funds Summary

The City began Fiscal Year 2016 with an adopted budget of \$140,099,875. Encumbrances as of June 30, 2015, totaling \$2,956,476, were rolled forward and are included in the FY 2016 amended budget.

The following table summarizes the revenues and expenditures for the City's FY 2016 amended budget as of September 30, 2015:

	Governmental Funds	Enterprise Funds	Special Revenue Funds	Capital Improvements Program	Total Budget
Revenues					
Taxes	\$ 60,346,921	\$ -	\$ -	\$ -	\$ 60,346,921
Licenses and Permits	2,474,964	449,615	-	-	2,924,579
Intergovernmental	6,910,860	122,133	288,000	(5,131,291)	2,189,702
Charges for Services	2,851,311	32,080,976	-	-	34,932,287
Fines and Forfeitures	1,096,800	687,460	40,000	-	1,824,260
Miscellaneous	1,560,116	372,807	25,000	507,392	2,465,315
Other Financing Sources	8,500	6,206,974	-	13,964,022	20,179,496
Total Revenues	\$ 75,249,472	\$ 39,919,965	\$ 353,000	\$ 9,340,123	\$ 124,862,560
Transfers In	2,710,501	245,290	-	8,647,499	11,603,290
Transfers Out	(2,708,291)	(8,894,999)	-	-	(11,603,290)
Use of Fund Balance	10,326,507	5,262,132	96,548	-	15,685,187
Estimated PY Encumbrances	1,621,151	1,330,033	5,292	-	2,956,476
Total Financial Resources	\$ 87,199,340	\$ 37,862,421	\$ 454,840	\$ 17,987,622	\$ 143,504,223
Expenditures					
General Government	\$ 7,014,759	\$ 308,813	\$ -	\$ -	\$ 7,323,572
Frederick Police Department	29,194,796	-	141,573	-	29,336,369
Planning and Community Development	2,326,873	-	313,267	-	2,640,140
Engineering, Permits, and Inspections	3,026,695	339,074	-	-	3,365,769
Public Works - Operations	15,079,286	19,555,266	-	14,150,000	48,784,552
Parks and Recreation	5,893,300	1,360,259	-	-	7,253,559
Economic Development	2,864,002	3,286,518	-	3,837,622	9,988,142
Frederick Community Action Agency	5,022,180	28,747	-	-	5,050,927
Miscellaneous Cost Centers	303,950	23,886	-	-	327,836
Debt Service	6,901,174	12,623,874	-	-	19,525,048
Contingency	450,000	310,000	-	-	760,000
Fund Balance (Reserves)	9,122,325	25,984	-	-	9,148,309
Total Expenditures	\$ 87,199,340	\$ 37,862,421	\$ 454,840	\$ 17,987,622	\$ 143,504,223

Budget Overview – September 30, 2015

At the end of the first quarter, the City has realized 48.89% of total budgeted revenues and 26.84% of total budgeted expenditures. Salary and benefit costs are 21.15% and 68.75% of budget, respectively, which is consistent with the prior year. Both the pension and OPEB contributions were remitted in the first quarter.

The City realized a large increase in Workers' Compensation insurance due to its unfavorable claims history. The total premium in FY 2016 is expected to be \$1,690,730, which is 15% more than budgeted and 18% higher than the prior year. The City is working with our insurance consultants to mitigate this negative trend. The following is a history of Workers' Compensation by fund:

Workers' Compensation					
Fund	FY 2016	FY 2016	FY 2015	FY 2014	FY 2013
	Actual	Adopted	Actual	Actual	Actual
General Fund	\$1,341,761	\$1,167,250	\$1,137,280	\$1,067,773	\$781,316
Weinberg Center	10,289	8,951	8,737	8,206	6,000
Water & Sewer	212,494	184,857	178,690	167,782	122,667
Parking	54,536	47,443	46,311	43,490	31,796
Stormwater	33,444	29,094	28,401	26,669	19,499
Airport	21,505	18,708	18,262	17,149	12,537
Golf Course	16,131	14,033	15,476	14,523	10,621
Rental Operations	155	135	131	123	91
Community Development	415	361	352	331	242
Total	\$1,690,730	\$1,470,832	\$1,433,640	\$1,346,046	\$984,769

Other costs which are weighted heavily in the first half of the year include liability and property insurance, property taxes and solid waste benefit charges.

General Fund

In the General Fund, the City realized 72.50% of total budgeted revenues and 85.20% of budgeted tax revenues through the first quarter. The majority of real property taxes are recognized in the beginning of the year with amounts totaling 98.54% of the budgeted amount. Personal income taxes are received throughout the year with more significant payments received in the third and fourth quarters. Payment for admissions and amusement taxes are received beginning in the second quarter.

Licenses and permit revenues are within expectations. The franchise fees for cable television are remitted to the City beginning in the second quarter. Intergovernmental revenues are 14% of the budgeted amount. Grant revenues are recorded when received. Other revenues are generally on target and are within expectations.

General Fund expenditures are within expectations based on the explanations given above.

Budget Overview – September 30, 2015

Weinberg Center for the Arts

Revenues for the Weinberg Center are 16.15% of the total budgeted amount. This falls within reasonable expectations as historically the majority of revenues from sponsorships are not realized until the fourth quarter.

City Housing

The City Housing Fund has been established for the purpose of capturing activity related to fees paid by developers in lieu of constructing moderately priced dwelling units. The fees are used to support the development and operation of affordable housing initiatives. As of September 30, 2015, the City has spent \$14,695 on permanent supportive housing, down-payment assistance for first-time homebuyers and the repair or replacement of faulty furnaces.

Water and Sewer Fund

Overall, the Water and Sewer Fund is performing within budget. Charges for services are 18.50% of the total budgeted amount compared to 16.72% in the prior year. In FY 2015, the City realized 97.58% and 95.84% of budgeted water and sewer service revenue, respectively. Expenditures appear reasonable and are within expectations.

Parking Fund

Parking Fund revenues and expenditures are consistent with budgeted amounts and are within expectations.

Stormwater Fund

Similar to the Water and Sewer Fund, charges for stormwater management fees are accrued based on service periods. Expenditures appear reasonable and within expectations.

Airport Fund

The Airport revenues and expenditures are consistent with budgeted amounts and are within expectations. Transfers from the other funds for the Airport are made at the end of the fiscal year.

Clustered Spires Golf Course

Clustered Spires Golf Course is a seasonal operation with most revenues and expenditures occurring in the spring and summer months. In FY 2015, restaurant operations were contracted to a third party resulting in lower expenditures and offsetting revenues.

Other Funds

The Community Development Fund, Rental Operations Fund, and the Controlled Dangerous Substance Fund are performing within expectations through the first quarter.

Budget Schedules and Summaries

Schedule A Summary Schedule of Revenues and Expenditures as of September 30, 2015

Revenues						
Fund	9/30/2015 Actual	FY 2016 Amended	% of Budget	9/30/2014 Actual	FY 2015 Amended	% of Budget
General Fund	\$ 53,346,543	\$ 73,582,245	72.50%	\$ 50,073,849	\$ 71,395,973	70.14%
Weinberg Center for the Arts	269,194	1,667,227	16.15%	221,030	1,682,150	13.14%
City Housing Fund	280	-	N/A	298	-	N/A
Water & Sewer	4,639,889	29,913,473	15.51%	4,107,307	30,011,802	13.69%
Parking	1,358,947	5,077,020	26.77%	1,269,451	5,080,174	24.99%
Stormwater	310,296	1,830,000	16.96%	269,649	1,830,000	14.73%
Airport	241,828	1,681,080	14.39%	235,170	1,882,421	12.49%
Golf Course	491,962	1,375,000	35.78%	479,873	1,684,000	28.50%
Rental Operations	10,171	43,392	23.44%	2,982	39,864	7.48%
Community Development	10,573	313,000	3.38%	70,619	338,000	20.89%
CDS	1,242	40,000	3.11%	245	40,000	0.61%
Capital Improvements Program	359,643	9,340,123	3.85%	63,102	23,873,625	0.26%
Total Revenues	\$ 61,040,568	\$ 124,862,560	48.89%	\$ 56,793,575	\$ 137,858,009	41.20%

Expenditures						
Fund	9/30/2015 Actual	FY 2016 Amended	% of Budget	9/30/2014 Actual	FY 2015 Amended	% of Budget
General Fund	\$ 27,083,916	\$ 85,268,446	31.76%	\$ 27,241,628	\$ 84,367,971	32.29%
Weinberg Center for the Arts	430,484	1,854,969	23.21%	360,087	1,821,266	19.77%
City Housing Fund	14,695	75,925	19.35%	28,982	756,700	N/A
Water & Sewer	5,858,874	28,169,900	20.80%	5,884,899	27,309,773	21.55%
Parking	787,553	5,016,491	15.70%	810,480	4,843,019	16.74%
Stormwater	341,613	1,247,095	27.39%	395,711	1,864,000	21.23%
Airport	249,955	1,909,245	13.09%	260,034	1,942,585	13.39%
Golf Course	367,258	1,464,959	25.07%	456,454	1,819,260	25.09%
Rental Operations	6,115	54,731	11.17%	4,074	92,857	4.39%
Community Development	28,419	313,267	9.07%	52,840	444,270	11.89%
CDS	19,006	141,573	13.42%	23,464	110,627	21.21%
Capital Improvements Program	3,322,173	17,987,622	18.47%	2,850,401	30,301,848	9.41%
Total Expenditures	\$ 38,510,061	\$ 143,504,223	26.84%	\$ 38,369,054	\$ 155,674,176	24.65%

Expenditures by Type						
	9/30/2015 Actual	FY 2016 Amended	% of Budget	9/30/2014 Actual	FY 2015 Amended	% of Budget
Salaries	\$ 7,546,523	\$ 35,678,935	21.15%	\$ 7,631,871	\$ 35,010,117	21.80%
Benefits	18,290,068	26,602,329	68.75%	17,956,184	25,891,777	69.35%
Supplies	1,832,472	14,323,394	12.79%	2,096,425	13,643,378	15.37%
Other Professional Services	3,735,796	20,412,353	18.30%	3,672,968	19,698,898	18.65%
Capital	3,539,277	17,145,082	20.64%	3,367,193	31,693,167	10.62%
Debt Service	3,565,925	19,409,935	18.37%	3,644,413	20,336,512	17.92%
Transfers	-	23,886	0.00%	-	35,955	0.00%
Contingency	-	760,000	0.00%	-	249,622	0.00%
Fund Balance (Reserves)	-	9,148,309	0.00%	-	9,114,750	0.00%
Total Expenditures	\$ 38,510,061	\$ 143,504,223	26.84%	\$ 38,369,054	\$ 155,674,176	24.65%

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of September 30, 2015

Fund	9/30/2015 Actual	FY 2016 Amended	% of Budget	9/30/2014 Actual	FY 2015 Amended	% of Budget
General Fund						
Taxes						
Real Property	\$ 49,307,069	\$ 50,035,935	98.54%	\$ 47,291,725	\$ 47,921,877	98.69%
Business Property	853,075	2,643,299	32.27%	505,397	2,700,400	18.72%
Personal Income Taxes	882,844	7,227,412	12.22%	653,949	6,970,276	9.38%
Admissions and Amusements	-	375,000	0.00%	-	400,000	0.00%
Other	1	65,275	0.00%	8,279	25,275	32.76%
Licenses and Permits						
Building Permits and Inspections	291,584	1,170,700	24.91%	320,277	1,296,772	24.70%
Cable Television	-	1,061,209	0.00%	-	1,001,950	0.00%
Other	77,337	243,055	31.82%	12,764	185,880	6.87%
Intergovernmental						
State	571,258	3,954,551	14.45%	231,134	3,663,129	6.31%
Federal	330,556	2,648,239	12.48%	78,330	2,514,655	3.11%
Other	51,869	189,210	27.41%	101,965	325,143	31.36%
Charges for Services						
Recreation Fees	208,060	746,264	27.88%	190,266	764,477	24.89%
Inspection, Review, and Filing Fees	139,771	938,250	14.90%	138,811	902,290	15.38%
Other	56,906	173,330	32.83%	26,767	233,334	11.47%
Fines and Forfeitures						
Automated Enforcement	358,965	1,065,000	33.71%	307,492	1,235,000	24.90%
Municipal Infractions	995	31,800	3.13%	15,645	61,800	25.32%
Miscellaneous						
Rents	163,181	699,320	23.33%	149,606	690,685	21.66%
Interest Earnings	11,424	62,700	18.22%	10,407	82,700	12.58%
Other	21,167	243,196	8.70%	25,514	326,830	7.81%
Other Financing Sources						
Other	20,481	8,500	240.95%	5,521	93,500	5.90%
Total General Fund	\$ 53,346,543	\$ 73,582,245	72.50%	\$ 50,073,849	\$ 71,395,973	70.14%
Weinberg Center for the Arts						
Intergovernmental	\$ 75,597	\$ 118,860	63.60%	\$ -	\$ 94,000	0.00%
Charges for Services	168,404	993,467	16.95%	207,711	932,050	22.29%
Miscellaneous	25,193	554,900	4.54%	13,319	656,100	2.03%
Total Weinberg Center for the Arts	\$ 269,194	\$ 1,667,227	16.15%	\$ 221,030	\$ 1,682,150	13.14%
City Housing Fund						
Miscellaneous						
Other	\$ 280	\$ -	N/A	\$ 298	\$ -	N/A
Total City Housing Fund	\$ 280	\$ -	N/A	\$ 298	\$ -	N/A

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of September 30, 2015

Fund	9/30/2015 Actual	FY 2016 Amended	% of Budget	9/30/2014 Actual	FY 2015 Amended	% of Budget
Water & Sewer Fund						
Licenses and Permits	\$ 99,933	\$ 286,035	34.94%	\$ 85,467	\$ 302,920	28.21%
Charges for Services						
Water Fees	2,595,853	14,340,000	18.10%	2,255,677	13,925,682	16.20%
Sewer Fees	1,870,061	9,801,320	19.08%	1,710,973	9,801,320	17.46%
Other	-	100	0.00%	-	100	0.00%
Fines and Forfeitures	-	20,300	0.00%	250	20,500	1.22%
Miscellaneous	22,539	7,200	313.04%	17,740	7,200	246.39%
Other Financing Sources						
Transfers	-	5,304,438	0.00%	-	5,800,000	0.00%
Other	51,503	154,080	33.43%	37,200	154,080	24.14%
Total Water & Sewer Fund	\$ 4,639,889	\$ 29,913,473	15.51%	\$ 4,107,307	\$ 30,011,802	13.69%
Parking Fund						
Licenses and Permits	\$ 36,357	\$ 163,580	22.23%	\$ 28,801	\$ 153,820	18.72%
Intergovernmental	-	122,133	0.00%	-	122,317	0.00%
Charges for Services						
Parking Decks	876,754	3,096,756	28.31%	810,455	3,016,200	26.87%
Parking Meters	173,018	648,440	26.68%	164,803	689,988	23.88%
Other	8,464	31,480	26.89%	8,568	25,146	34.07%
Fines and Forfeitures	170,439	667,160	25.55%	163,630	725,232	22.56%
Miscellaneous						
Rents	91,368	347,471	26.30%	91,368	347,471	26.30%
Other	11	-	N/A	135	-	N/A
Other Financing Sources	2,536	-	N/A	1,691	-	N/A
Total Parking Fund	\$ 1,358,947	\$ 5,077,020	26.77%	\$ 1,269,451	\$ 5,080,174	24.99%
Stormwater Fund						
Charges for Services	\$ 308,019	\$ 1,830,000	16.83%	\$ 267,677	\$ 1,830,000	14.63%
Miscellaneous	25	-	N/A	56	-	N/A
Other Financing Sources	2,252	-	N/A	1,916	-	N/A
Total Stormwater Fund	\$ 310,296	\$ 1,830,000	16.96%	\$ 269,649	\$ 1,830,000	14.73%
Airport Fund						
Charges for Services	\$ 235,221	\$ 957,880	24.56%	\$ 236,154	\$ 912,527	25.88%
Miscellaneous	5,553	8,200	67.72%	5,618	8,200	68.51%
Other Financing Sources						
Transfers	1,054	715,000	0.15%	-	961,694	N/A
Other	-	-	N/A	(6,602)	-	N/A
Total Airport Fund	\$ 241,828	\$ 1,681,080	14.39%	\$ 235,170	\$ 1,882,421	12.49%
Golf Course Fund						
Charges for Services	\$ 483,405	\$ 1,375,000	35.16%	\$ 474,627	\$ 1,684,000	28.18%
Miscellaneous	8,557	-	N/A	5,246	-	N/A
Total Golf Course Fund	\$ 491,962	\$ 1,375,000	35.78%	\$ 479,873	\$ 1,684,000	28.50%
Rental Operations Fund						
Miscellaneous	\$ 1,782	\$ 9,936	17.93%	\$ 2,952	\$ 8,064	36.61%
Other Financing Sources	8,389	33,456	25.07%	30	31,800	0.09%
Total Rental Operations Fund	\$ 10,171	\$ 43,392	23.44%	\$ 2,982	\$ 39,864	7.48%

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of September 30, 2015

Fund	9/30/2015 Actual	FY 2016 Amended	% of Budget	9/30/2014 Actual	FY 2015 Amended	% of Budget
Community Development Fund						
Intergovernmental	\$ 10,506	\$ 288,000	3.65%	\$ 70,568	\$ 313,000	22.55%
Miscellaneous	67	25,000	0.27%	51	25,000	0.20%
Total Community Development Fund	\$ 10,573	\$ 313,000	3.38%	\$ 70,619	\$ 338,000	20.89%
CDS Fund						
Fines and Forfeitures	\$ 1,181	\$ 40,000	2.95%	181	\$ 40,000	0.45%
Miscellaneous	61	-	N/A	64	-	N/A
Total CDS Fund	\$ 1,242	\$ 40,000	3.11%	\$ 245	\$ 40,000	0.61%
Capital Improvements Program						
General Fund	\$ 316,969	\$ 2,837,500	11.17%	\$ 42,056	\$ 13,500,437	0.00%
Water & Sewer Fund	6,501	4,850,000	0.13%	-	7,125,000	0.00%
Parking Fund	-	(50,000)	0.00%	-	(5,312)	0.00%
Stormwater Fund	100	(1,135,000)	-0.01%	-	1,303,500	1.61%
Airport Fund	36,073	2,837,623	1.27%	21,046	1,950,000	3.24%
Total Capital Improvements Program	\$ 359,643	\$ 9,340,123	3.85%	\$ 63,102	\$ 23,873,625	0.26%
Total All Funds	\$ 61,040,568	\$ 124,862,560	48.89%	\$ 56,793,575	\$ 137,858,009	41.20%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of September 30, 2015

Fund	9/30/2015 Actual	FY 2016 Amended	% of Budget	9/30/2014 Actual	FY 2015 Amended	% of Budget
General Fund						
Mayor's Office	\$ 447,618	\$ 931,668	48.04%	\$ 435,912	\$ 917,353	47.52%
Legal	275,814	792,431	34.81%	251,803	768,274	32.78%
Election Board	8	3,544	0.23%	5	3,542	0.14%
Finance	440,460	1,498,928	29.39%	438,409	1,288,561	34.02%
Purchasing	228,703	642,018	35.62%	245,742	699,080	35.15%
Budget	81,705	211,742	38.59%	82,233	205,468	40.02%
Information Technology	418,110	1,154,306	36.22%	401,159	1,091,822	36.74%
Geographic Information Systems	87,964	323,472	27.19%	81,380	284,835	28.57%
Audio Visual	60,639	203,285	29.83%	64,564	216,685	29.80%
Human Resources	292,173	898,409	32.52%	273,317	869,609	31.43%
Safety	68,030	250,436	27.16%	96,191	273,511	35.17%
Planning	494,543	1,507,168	32.81%	468,654	1,406,275	33.33%
Code Enforcement	276,104	746,849	36.97%	260,312	693,269	37.55%
Facility Maintenance	391,498	980,494	39.93%	383,522	946,277	40.53%
Asset Management	130,165	517,288	25.16%	113,860	602,313	18.90%
Municipal Annex	85,097	423,658	20.09%	86,597	395,929	21.87%
Community Promotion	68,005	104,520	65.06%	66,800	80,885	82.59%
Special Events	85,380	221,134	38.61%	87,485	217,310	40.26%
Police	12,018,867	29,194,796	41.17%	11,678,291	28,244,200	41.35%
Fire	280,538	291,738	96.16%	279,061	288,456	96.74%
Building Inspection	510,666	1,254,917	40.69%	523,390	1,253,527	41.75%
Electrical Inspection	131,612	329,730	39.92%	120,276	338,876	35.49%
Construction Inspection	249,848	598,205	41.77%	250,223	563,515	44.40%
General Administration - DPW	524,591	1,480,045	35.44%	515,109	1,461,171	35.25%
Maintenance - Equipment and Machinery	393,598	1,085,794	36.25%	422,280	1,079,012	39.14%
Engineering	525,581	1,442,048	36.45%	537,242	1,460,002	36.80%
Waste Collection	1,017,734	3,619,490	28.12%	1,004,702	3,708,131	27.09%
Street Maintenance	839,475	2,310,756	36.33%	895,029	2,735,980	32.71%
Snow Removal	23,443	445,335	5.26%	30,533	717,206	4.26%
Street Lights and Signals	651,559	2,392,731	27.23%	858,068	2,736,081	31.36%
Traffic Lines and Signs	239,295	979,953	24.42%	222,210	771,019	28.82%
Bus Maintenance	11,968	12,212	98.00%	12,336	12,547	98.32%
Grounds Maintenance	1,219,051	3,683,221	33.10%	1,422,358	3,692,128	38.52%
Harry Grove Stadium	31,744	245,537	12.93%	55,052	232,060	23.72%
Recreation Centers	396,745	1,470,025	26.99%	489,699	1,458,156	33.58%
Burck Street Center	1,876	29,100	6.45%	1,299	23,200	5.60%
Summer Playground Program	52,806	114,493	46.12%	60,502	115,614	52.33%
Swimming Pools	131,335	375,327	34.99%	120,662	265,809	45.39%
Community Development	52,325	72,856	71.82%	53,673	70,291	76.36%
Economic Development	323,940	1,009,033	32.10%	289,871	881,529	32.88%
Frederick Community Action Agency	1,216,047	4,946,255	24.59%	1,234,289	4,627,824	26.67%
Debt Service	2,307,256	6,901,174	33.43%	2,327,528	7,799,122	29.84%
Contingency	-	450,000	0.00%	-	13,000	0.00%
Fund Balance (Reserves)	-	9,122,325	0.00%	-	8,858,517	0.00%
Total General Fund	\$ 27,083,916	\$ 85,268,446	31.76%	\$ 27,241,628	\$ 84,367,971	32.29%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of September 30, 2015

Fund	9/30/2015 Actual	FY 2016 Amended	% of Budget	9/30/2014 Actual	FY 2015 Amended	% of Budget
Weinberg Center for the Arts						
Weinberg	\$ 430,484	\$ 1,466,569	29.35%	\$ 360,087	\$ 1,527,866	23.57%
Weinberg - Board of Directors	-	388,400	0.00%	-	293,400	0.00%
Total Weinberg Center for the Arts	\$ 430,484	\$ 1,854,969	23.21%	\$ 360,087	\$ 1,821,266	19.77%
City Housing Fund						
MPDU Housing	\$ 14,695	\$ 75,925	19.35%	\$ 28,982	\$ 756,700	3.83%
Total City Housing Fund	\$ 14,695	\$ 75,925	19.35%	\$ 28,982	\$ 756,700	3.83%
Water & Sewer Fund						
Finance	\$ 94,735	\$ 308,813	30.68%	\$ 102,477	\$ 300,164	34.14%
Plumbing Inspection	167,356	339,074	49.36%	159,432	359,071	44.40%
Water Services	967,856	3,228,608	29.98%	1,125,057	3,131,247	35.93%
Water Quality	119,523	406,182	29.43%	121,374	394,610	30.76%
Water Treatment	1,372,973	8,320,993	16.50%	1,368,737	7,540,718	18.15%
Wastewater Treatment Plant	1,081,204	3,858,405	28.02%	1,086,508	3,968,803	27.38%
Sewer Maintenance	317,884	877,915	36.21%	289,155	1,016,069	28.46%
Inflow and Infiltration	149,925	468,350	32.01%	141,383	391,806	36.08%
Plant Maintenance	526,414	1,248,952	42.15%	462,837	1,197,627	38.65%
Debt Service	1,061,004	8,912,608	11.90%	1,027,939	8,873,036	11.58%
Contingency	-	200,000	0.00%	-	136,622	0.00%
Total Water & Sewer Fund	\$ 5,858,874	\$ 28,169,900	20.80%	\$ 5,884,899	\$ 27,309,773	21.55%
Parking Fund						
Public Parking	\$ 332,196	\$ 1,210,280	27.45%	\$ 270,104	\$ 1,087,700	24.83%
Church Street Deck	42,809	246,960	17.33%	47,504	245,359	19.36%
Court Street Deck	54,523	276,186	19.74%	55,700	284,130	19.60%
Carroll Creek Deck	39,296	340,570	11.54%	93,703	345,102	27.15%
West Patrick Street Deck	36,169	211,018	17.14%	43,944	211,507	20.78%
East All Saints Street Deck	34,111	328,389	10.39%	35,645	207,774	17.16%
Debt Service	248,449	2,303,088	10.79%	263,880	2,361,447	11.17%
Contingency	-	100,000	0.00%	-	100,000	0.00%
Total Parking Fund	\$ 787,553	\$ 5,016,491	15.70%	\$ 810,480	\$ 4,843,019	16.74%
Stormwater Fund						
Street Sweeping	\$ 134,181	\$ 390,205	34.39%	\$ 126,512	\$ 580,515	21.79%
Stormwater	197,137	755,656	26.09%	258,454	939,217	27.52%
Debt Service	10,295	91,234	11.28%	10,745	88,035	12.21%
Contingency	-	10,000	0.00%	-	-	0.00%
Fund Balance (Reserves)	-	-	0.00%	-	256,233	0.00%
Total Stormwater Fund	\$ 341,613	\$ 1,247,095	27.39%	\$ 395,711	\$ 1,864,000	21.23%
Airport Fund						
Airport	\$ 167,772	\$ 596,888	28.11%	\$ 162,851	\$ 594,165	27.41%
Air Traffic Control Tower	15,035	76,227	19.72%	24,904	96,501	25.81%
Debt Service	67,148	1,236,130	5.43%	72,279	1,251,919	5.77%
Total Airport Fund	\$ 249,955	\$ 1,909,245	13.09%	\$ 260,034	\$ 1,942,585	13.39%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of September 30, 2015

Fund	9/30/2015 Actual	FY 2016 Amended	% of Budget	9/30/2014 Actual	FY 2015 Amended	% of Budget
Golf Course Fund						
Maintenance	\$ 214,228	\$ 640,427	33.45%	\$ 245,027	\$ 701,530	34.93%
Clubhouse	129,229	681,121	18.97%	177,746	717,583	24.77%
Restaurant	14,859	38,711	38.38%	24,339	286,123	8.51%
Debt Service	8,942	80,814	11.06%	9,342	78,069	11.97%
Transfers	-	23,886	0.00%	-	35,955	0.00%
Total Golf Course Fund	\$ 367,258	\$ 1,464,959	25.07%	\$ 456,454	\$ 1,819,260	25.09%
Rental Operations Fund						
Rental Operations	\$ 6,115	\$ 28,747	21.27%	\$ 4,074	\$ 92,857	4.39%
Fund Balance (Reserves)	-	25,984	0.00%	-	-	N/A
Total Rental Operations Fund	\$ 6,115	\$ 54,731	11.17%	\$ 4,074	\$ 92,857	4.39%
Community Development Fund						
Community Development	\$ 28,419	\$ 313,267	9.07%	\$ 52,840	\$ 444,270	11.89%
Total Community Development Fund	\$ 28,419	\$ 313,267	9.07%	\$ 52,840	\$ 444,270	11.89%
CDS Fund						
CDS Program	\$ 19,006	\$ 141,573	13.42%	\$ 23,464	\$ 110,627	21.21%
Total CDS Fund	\$ 19,006	\$ 141,573	13.42%	\$ 23,464	\$ 110,627	21.21%
Capital Improvements Program						
General Fund	\$ 1,890,095	\$ 5,125,000	36.88%	\$ 2,712,630	\$ 14,187,809	19.12%
Water & Sewer	1,416,864	8,875,000	15.96%	131,476	12,370,000	1.06%
Stormwater	2,052	150,000	1.37%	-	1,303,500	0.00%
Airport	13,162	2,887,622	0.46%	6,295	2,000,000	0.31%
Parking	-	950,000	0.00%	-	440,539	0.00%
Total Capital Improvements Program	\$ 3,322,173	\$ 17,987,622	18.47%	\$ 2,850,401	\$ 30,301,848	9.41%
Total All Funds	\$ 38,510,061	\$ 143,504,223	26.84%	\$ 38,369,054	\$ 155,674,176	24.65%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of September 30, 2015

Functional Area	9/30/2015 Actual	FY 2016 Amended	% of Budget	9/30/2014 Actual	FY 2015 Amended	% of Budget
General Government						
General Fund						
Mayor's Office	\$ 447,618	\$ 931,668	48.04%	\$ 435,912	\$ 917,353	47.52%
Legal	275,814	792,431	34.81%	251,803	768,274	32.78%
Election Board	8	3,544	0.23%	5	3,542	0.14%
Finance	440,460	1,498,928	29.39%	438,409	1,288,561	34.02%
Purchasing	228,703	642,018	35.62%	245,742	699,080	35.15%
Budget	81,705	211,742	38.59%	82,233	205,468	N/A
Information Technology	418,110	1,154,306	36.22%	401,159	1,091,822	36.74%
Geographic Information Systems	87,964	323,472	27.19%	81,380	284,835	28.57%
Audio Visual	60,639	203,285	29.83%	64,564	216,685	29.80%
Human Resources	292,173	898,409	32.52%	273,317	869,609	31.43%
Safety	68,030	250,436	27.16%	96,191	273,511	35.17%
Community Promotion	68,005	104,520	65.06%	66,800	80,885	82.59%
Water & Sewer Fund						
Finance	94,735	308,813	30.68%	102,477	300,164	34.14%
Total General Government	\$ 2,563,964	\$ 7,323,572	35.01%	\$ 2,539,992	\$ 6,999,789	36.29%
Frederick Police Department						
General Fund						
Police	\$ 12,018,867	\$ 29,194,796	41.17%	\$ 11,678,291	\$ 28,244,200	41.35%
CDS Fund						
CDS Program	19,006	141,573	13.42%	23,464	110,627	21.21%
Total Frederick Police Department	\$ 12,037,873	\$ 29,336,369	41.03%	\$ 11,701,755	\$ 28,354,827	41.27%
Planning and Community Development						
General Fund						
Planning	\$ 494,543	\$ 1,507,168	32.81%	\$ 468,654	\$ 1,406,275	33.33%
Code Enforcement	276,104	746,849	36.97%	260,312	693,269	37.55%
Community Development	52,325	72,856	71.82%	53,673	70,291	76.36%
Community Development Fund						
Community Development	28,419	313,267	9.07%	52,840	444,270	11.89%
Total Planning and Community Development	\$ 851,391	\$ 2,640,140	32.25%	\$ 835,479	\$ 2,614,105	31.96%
Engineering, Permits, and Inspections						
General Fund						
Building Inspection	\$ 510,666	\$ 1,254,917	40.69%	\$ 523,390	\$ 1,253,527	41.75%
Electrical Inspection	131,612	329,730	39.92%	120,276	338,876	35.49%
Engineering	525,581	1,442,048	36.45%	537,242	1,460,002	36.80%
Water & Sewer Fund						
Plumbing Inspection	167,356	339,074	49.36%	159,432	359,071	44.40%
Total Engineering, Permits, and Inspections	\$ 1,335,215	\$ 3,365,769	39.67%	\$ 1,340,340	\$ 3,411,476	39.29%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of September 30, 2015

Functional Area	9/30/2015 Actual	FY 2016 Amended	% of Budget	9/30/2014 Actual	FY 2015 Amended	% of Budget
Department of Public Works						
General Fund						
Facility Maintenance	\$ 391,498	\$ 980,494	39.93%	\$ 383,522	\$ 946,277	40.53%
Asset Management	130,165	517,288	25.16%	113,860	602,313	18.90%
Municipal Annex	85,097	423,658	20.09%	86,597	395,929	21.87%
Construction Inspection	249,848	598,205	41.77%	250,223	563,515	44.40%
General Administration - DPW	524,591	1,480,045	35.44%	515,109	1,461,171	35.25%
Maintenance - Equipment and Machinery	393,598	1,085,794	36.25%	422,280	1,079,012	39.14%
Waste Collection	1,017,734	3,619,490	28.12%	1,004,702	3,708,131	27.09%
Street Maintenance	839,475	2,310,756	36.33%	895,029	2,735,980	32.71%
Snow Removal	23,443	445,335	5.26%	30,533	717,206	4.26%
Street Lights and Signals	651,559	2,392,731	27.23%	858,068	2,736,081	31.36%
Traffic Lines and Signs	239,295	979,953	24.42%	222,210	771,019	28.82%
Harry Grove Stadium	31,744	245,537	12.93%	55,052	232,060	23.72%
Water & Sewer Fund						
Water Services	967,856	3,228,608	29.98%	1,125,057	3,131,247	35.93%
Water Quality	119,523	406,182	29.43%	121,374	394,610	30.76%
Water Treatment	1,372,973	8,320,993	16.50%	1,368,737	7,540,718	18.15%
Wastewater Treatment Plant	1,081,204	3,858,405	28.02%	1,086,508	3,968,803	27.38%
Sewer Maintenance	317,884	877,915	36.21%	289,155	1,016,069	28.46%
Inflow and Infiltration	149,925	468,350	32.01%	141,383	391,806	36.08%
Plant Maintenance	526,414	1,248,952	42.15%	462,837	1,197,627	38.65%
Stormwater Fund						
Street Sweeping	134,181	390,205	34.39%	126,512	580,515	21.79%
Stormwater	197,137	755,656	26.09%	258,454	939,217	27.52%
Total Department of Public Works	\$ 9,445,144	\$ 34,634,552	27.27%	\$ 9,817,202	\$ 35,109,306	27.96%
Parks and Recreation						
General Fund						
Special Events	\$ 85,380	\$ 221,134	38.61%	\$ 87,485	\$ 217,310	40.26%
Grounds Maintenance	1,219,051	3,683,221	33.10%	1,422,358	3,692,128	38.52%
Recreation Centers	396,745	1,470,025	26.99%	489,699	1,458,156	33.58%
Burck Street Center	1,876	29,100	6.45%	1,299	23,200	5.60%
Summer Playground Program	52,806	114,493	46.12%	60,502	115,614	52.33%
Swimming Pools	131,335	375,327	34.99%	120,662	265,809	45.39%
Golf Course Fund						
Maintenance	214,228	640,427	33.45%	245,027	701,530	34.93%
Clubhouse	129,229	681,121	18.97%	177,746	717,583	24.77%
Restaurant	14,859	38,711	38.38%	24,339	286,123	8.51%
Total Parks and Recreation	\$ 2,245,509	\$ 7,253,559	30.96%	\$ 2,629,117	\$ 7,477,453	35.16%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of September 30, 2015

Functional Area	9/30/2015 Actual	FY 2016 Amended	% of Budget	9/30/2014 Actual	FY 2015 Amended	% of Budget
Economic Development						
General Fund						
Economic Development	\$ 323,940	\$ 1,009,033	32.10%	\$ 289,871	\$ 881,529	32.88%
Weinberg Center for the Arts						
Weinberg	430,484	1,466,569	29.35%	360,087	1,527,866	23.57%
Weinberg - Board of Directors	-	388,400	0.00%	-	293,400	0.00%
Parking Fund						
Public Parking	332,196	1,210,280	27.45%	270,104	1,087,700	24.83%
Church Street Deck	42,809	246,960	17.33%	47,504	245,359	19.36%
Court Street Deck	54,523	276,186	19.74%	55,700	284,130	19.60%
Carroll Creek Deck	39,296	340,570	11.54%	93,703	345,102	27.15%
West Patrick Street Deck	36,169	211,018	17.14%	43,944	211,507	20.78%
East All Saints Street Deck	34,111	328,389	10.39%	35,645	207,774	17.16%
Airport Fund						
Airport	167,772	596,888	28.11%	162,851	594,165	27.41%
Air Traffic Control Tower	15,035	76,227	19.72%	24,904	96,501	25.81%
Total Economic Development	\$ 1,476,335	\$ 6,150,520	24.00%	\$ 1,384,313	\$ 5,775,033	23.97%
Frederick Community Action Agency						
General Fund						
Frederick Community Action Agency	\$ 1,216,047	\$ 4,946,255	24.59%	\$ 1,234,289	\$ 4,627,824	26.67%
City Housing Fund						
MPDU Housing	14,695	75,925	19.35%	28,982	756,700	N/A
Rental Operations Fund						
Rental Operations	6,115	28,747	21.27%	4,074	92,857	4.39%
Total Frederick Community Action Agency	\$ 1,236,857	\$ 5,050,927	24.49%	\$ 1,267,345	\$ 5,477,381	23.14%
Miscellaneous Cost Centers						
General Fund						
Fire	\$ 280,538	\$ 291,738	96.16%	\$ 279,061	\$ 288,456	96.74%
Bus Maintenance	11,968	12,212	98.00%	12,336	12,547	98.32%
Total Miscellaneous Cost Centers	\$ 292,506	\$ 303,950	96.23%	\$ 291,397	\$ 301,003	96.81%
Debt Service						
General Fund	\$ 2,307,256	\$ 6,901,174	33.43%	\$ 2,327,528	\$ 7,799,122	29.84%
Water & Sewer Fund	1,061,004	8,912,608	11.90%	1,027,939	8,873,036	11.58%
Parking Fund	248,449	2,303,088	10.79%	263,880	2,361,447	11.17%
Stormwater Fund	10,295	91,234	11.28%	10,745	88,035	12.21%
Airport Fund	67,148	1,236,130	5.43%	72,279	1,251,919	5.77%
Golf Course Fund	8,942	80,814	11.06%	9,342	78,069	11.97%
Total Debt Service	\$ 3,703,094	\$ 19,525,048	18.97%	\$ 3,711,713	\$ 20,451,628	18.15%
Transfers						
Golf Course Fund	\$ -	\$ 23,886	0.00%	\$ -	\$ 35,955	0.00%
Total Transfers	\$ -	\$ 23,886	0.00%	\$ -	\$ 35,955	0.00%
Contingency						
General Fund	\$ -	\$ 450,000	0.00%	\$ -	\$ 13,000	0.00%
Water & Sewer Fund	-	200,000	0.00%	-	136,622	0.00%
Parking Fund	-	100,000	0.00%	-	100,000	0.00%
Stormwater Fund	-	10,000	0.00%	-	-	N/A
Total Contingency	\$ -	\$ 760,000	0.00%	\$ -	\$ 249,622	0.00%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of September 30, 2015

Functional Area	9/30/2015 Actual	FY 2016 Amended	% of Budget	9/30/2014 Actual	FY 2015 Amended	% of Budget
Fund Balance (Reserves)						
General Fund	\$ -	\$ 9,122,325	0.00%	\$ -	\$ 8,858,517	0.00%
Stormwater Fund	-	-	N/A	-	256,233	0.00%
Rental Operations Fund	-	25,984	0.00%	-	-	N/A
Total Fund Balance (Reserves)	\$ -	\$ 9,148,309	0.00%	\$ -	\$ 9,114,750	0.00%
Capital Improvements Program						
General Fund	\$ 1,890,095	\$ 5,125,000	36.88%	\$ 2,712,630	\$ 14,187,809	19.12%
Water & Sewer	1,416,864	8,875,000	15.96%	131,476	12,370,000	1.06%
Stormwater	2,052	150,000	1.37%	-	1,303,500	0.00%
Airport	13,162	2,887,622	0.46%	6,295	2,000,000	0.31%
Parking	-	950,000	0.00%	-	440,539	0.00%
Total Capital Improvements Program	\$ 3,322,173	\$ 17,987,622	18.47%	\$ 2,850,401	\$ 30,301,848	9.41%
Total All Funds	\$ 38,510,061	\$ 143,504,223	26.84%	\$ 38,369,054	\$ 155,674,176	24.65%

Budget Schedules and Summaries

Schedule E Use of Fund Balance

The schedule below shows the anticipated beginning and ending fund balance for the General and applicable Enterprise funds. The uses of fund balance detailed below are within the financial administration policy guidelines as set forth by the Board of Aldermen.

	General Fund	Weinberg	City Housing	Water and Sewer	Parking	Storm Water	Rental Operations	Total
Beginning Estimated Fund Balance	\$ 10,269,880	\$ 527,661	\$ 559,281	\$ 6,725,768	\$ 3,374,402	\$ 1,504,443	\$ 68,651	\$ 23,030,086
Budgeted Use of Fund Balance:								
Capital Improvements Program	1,138,257	-	-	3,403,112	1,040,264	818,756	-	6,400,389
Other	-	-	75,925	-	-	-	-	75,925
Reserves	9,112,325	-	-	-	-	-	-	9,112,325
Total Budgeted Use of Fund Balance	10,250,582	-	75,925	3,403,112	1,040,264	818,756	-	15,588,639
Ending Estimated Fund Balance	\$ 19,298	\$ 527,661	\$ 483,356	\$ 3,322,656	\$ 2,334,138	\$ 685,687	\$ 68,651	\$ 7,441,447

Budget Schedules and Summaries

Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
General Fund					
Mayor's Office	6.70	6.70	7.20	7.70	7.70
Legal	6.00	6.00	6.00	6.00	6.00
Finance	8.00	8.00	9.00	8.50	8.50
Purchasing	7.00	7.00	8.00	7.50	7.50
Budget	2.00	2.00	-	-	-
Information Technology	4.20	4.20	4.20	4.20	3.20
Geographic Information Systems	2.20	2.20	2.20	2.20	2.20
Audio Visual	2.00	2.00	2.00	1.50	1.50
Human Resources	6.00	6.00	6.00	5.00	5.00
Safety	3.40	3.40	3.40	2.00	2.00
Planning	12.35	12.70	12.35	11.00	10.60
Code Enforcement	8.50	7.50	7.50	7.50	6.00
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.00	1.61	1.61
Special Events	2.25	2.25	2.25	2.25	3.00
Police	192.56	190.73	187.80	186.67	179.57
Building Inspection	10.90	10.90	10.90	9.90	8.40
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Construction Inspection	4.90	4.90	4.90	4.90	3.88
General Administration - DPW	12.27	12.27	11.67	11.44	11.21
Maintenance - Equipment and Machinery	10.70	10.70	10.80	10.00	10.00
Engineering	12.40	12.40	12.40	12.40	12.40
Waste Collection	23.34	23.34	23.34	23.34	23.34
Street Maintenance	12.30	12.30	12.30	12.30	12.64
Street Lights and Signals	14.20	14.20	14.20	14.20	14.20
Traffic Lines and Signs	5.56	5.56	5.56	5.43	5.43
Grounds Maintenance	25.25	25.25	25.25	25.25	25.25
Recreation Centers	18.42	18.07	18.71	18.43	17.57
Summer Playground Program	2.00	2.00	2.25	2.26	2.18
Swimming Pools	2.16	2.16	2.36	2.28	2.18
Economic Development	4.00	4.00	3.50	3.00	3.00
Frederick Community Action Agency	50.70	52.18	42.90	42.65	39.96
Total General Fund	486.26	484.91	472.94	464.41	449.02
Weinberg Center for the Arts					
Weinberg	8.33	8.33	8.33	7.38	6.80
Total Weinberg Center for the Arts	8.33	8.33	8.33	7.38	6.80

Budget Schedules and Summaries

Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Water Services	18.50	17.50	16.50	16.07	16.07
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	18.33	18.33	18.33	18.33	18.33
Wastewater Treatment Plant	14.23	13.23	13.23	13.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	10.13	10.13	10.13	10.13	10.13
Total Water & Sewer Fund	79.01	77.01	76.01	75.58	75.58
Parking Fund					
Public Parking	12.69	11.55	11.32	9.29	7.66
Church Street Deck	1.76	1.76	1.75	1.75	1.70
Court Street Deck	1.83	1.83	1.83	1.83	1.82
Carroll Creek Deck	1.76	1.76	1.75	1.75	1.70
West Patrick Street Deck	1.76	1.76	1.72	1.72	1.67
East All Saints Street Deck	1.76	1.76	1.72	1.72	1.67
Total Parking Fund	21.56	20.42	20.09	18.06	16.22
Storm Water Fund					
Street Sweeping	3.00	3.00	3.00	3.00	3.00
Storm Water	4.96	4.61	4.56	4.55	4.45
Total Storm Water Fund	7.96	7.61	7.56	7.55	7.45
Airport Fund					
Airport	2.50	2.50	2.50	2.50	2.50
Total Airport Fund	2.50	2.50	2.50	2.50	2.50
Golf Course Fund					
Maintenance	7.51	7.83	7.02	6.97	6.77
Clubhouse	6.20	6.20	6.80	6.90	6.90
Restaurant	-	2.15	2.15	2.05	2.03
Total Golf Course Fund	13.71	16.18	15.97	15.92	15.70
Rental Operations Fund					
Rental Operations	0.15	0.15	0.25	0.50	0.50
Total Rental Operations Fund	0.15	0.15	0.25	0.50	0.50
Community Development Fund					
Community Development	1.00	1.00	1.00	1.00	1.40
Total Community Development Fund	1.00	1.00	1.00	1.00	1.40
Total All Funds	620.48	618.11	604.65	592.90	575.17

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
General Government					
General Fund					
Mayor's Office	6.70	6.70	7.20	7.70	7.70
Legal	6.00	6.00	6.00	6.00	6.00
Finance	8.00	8.00	9.00	8.50	8.50
Purchasing	7.00	7.00	8.00	7.50	7.50
Budget	2.00	2.00	-	-	-
Information Technology	4.20	4.20	4.20	4.20	3.20
Geographic Information Systems	2.20	2.20	2.20	2.20	2.20
Audio Visual	2.00	2.00	2.00	1.50	1.50
Human Resources	6.00	6.00	6.00	5.00	5.00
Safety	3.40	3.40	3.40	2.00	2.00
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
Total General Government	50.50	50.50	51.00	47.60	46.60
Frederick Police Department					
General Fund					
Police	192.56	190.73	187.80	186.67	179.57
Total Frederick Police Department	192.56	190.73	187.80	186.67	179.57
Planning and Community Development					
General Fund					
Planning	12.35	12.70	12.35	11.00	10.60
Code Enforcement	8.50	7.50	7.50	7.50	6.00
Community Development Fund					
Community Development	1.00	1.00	1.00	1.00	1.40
Total Planning and Community Development	21.85	21.20	20.85	19.50	18.00
Engineering, Permits, and Inspections					
General Fund					
Building Inspection	10.90	10.90	10.90	9.90	8.40
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Engineering	12.40	12.40	12.40	12.40	12.40
Water & Sewer Fund					
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Total Engineering, Permits, and Inspections	28.90	28.90	28.90	27.90	26.40

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
Department of Public Works					
General Fund					
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.00	1.61	1.61
Construction Inspection	4.90	4.90	4.90	4.90	3.88
General Administration - DPW	12.27	12.27	11.67	11.44	11.21
Maintenance - Equipment and Machinery	10.70	10.70	10.80	10.00	10.00
Waste Collection	23.34	23.34	23.34	23.34	23.34
Street Maintenance	12.30	12.30	12.30	12.30	12.64
Street Lights and Signals	14.20	14.20	14.20	14.20	14.20
Traffic Lines and Signs	5.56	5.56	5.56	5.43	5.43
Water & Sewer Fund					
Water Services	18.50	17.50	16.50	16.07	16.07
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	18.33	18.33	18.33	18.33	18.33
Wastewater Treatment Plant	14.23	13.23	13.23	13.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	10.13	10.13	10.13	10.13	10.13
Storm Water Fund					
Street Sweeping	3.00	3.00	3.00	3.00	3.00
Storm Water	4.96	4.61	4.56	4.55	4.45
Total Department of Public Works	175.64	173.29	171.74	170.75	169.74
Parks and Recreation					
General Fund					
Special Events	2.25	2.25	2.25	2.25	3.00
Grounds Maintenance	25.25	25.25	25.25	25.25	25.25
Recreation Centers	18.42	18.07	18.71	18.43	17.57
Summer Playground Program	2.00	2.00	2.25	2.26	2.18
Swimming Pools	2.16	2.16	2.36	2.28	2.18
Golf Course Fund					
Maintenance	7.51	7.83	7.02	6.97	6.77
Clubhouse	6.20	6.20	6.80	6.90	6.90
Restaurant	-	2.15	2.15	2.05	2.03
Total Parks and Recreation	63.79	65.91	66.79	66.39	65.88

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
Economic Development					
General Fund					
Economic Development	4.00	4.00	3.50	3.00	3.00
Weinberg Center for the Arts					
Weinberg	8.33	8.33	8.33	7.38	6.80
Parking Fund					
Public Parking	12.69	11.55	11.32	9.29	7.66
Church Street Deck	1.76	1.76	1.75	1.75	1.70
Court Street Deck	1.83	1.83	1.83	1.83	1.82
Carroll Creek Deck	1.76	1.76	1.75	1.75	1.70
West Patrick Street Deck	1.76	1.76	1.72	1.72	1.67
East All Saints Street Deck	1.76	1.76	1.72	1.72	1.67
Airport Fund					
Airport	2.50	2.50	2.50	2.50	2.50
Total Economic Development	36.39	35.25	34.42	30.94	28.52
Frederick Community Action Agency					
General Fund					
Frederick Community Action Agency	50.70	52.18	42.90	42.65	39.96
Rental Operations Fund					
Rental Operations	0.15	0.15	0.25	0.50	0.50
Total Frederick Community Action Agency	50.85	52.33	43.15	43.15	40.46
Total All Funds	620.48	618.11	604.65	592.90	575.17

Key Indicators

Frederick Police Department

Staffing: (as of October 8, 2015)

Sworn Officers:

Active Sworn	134
Modified Duty	6
Vacant	4
Total Budgeted Sworn	144

Eligible / Pending Separations (within next 12 months)	9
---	---

Monthly Crime Statistics: (calendar year as of August 31, 2015)

Crime	Thru 8/15	Thru 8/14	% Change
Manslaughter	-	-	0.0%
Murder	2	1	100.0%
Rape	15	15	0.0%
Robbery	45	56	-19.6%
Aggravated Assault	179	136	31.6%
Burglary	90	150	-40.0%
Theft	823	868	-5.2%
Stolen Auto	32	28	14.3%
Total	1,186	1,254	-5.4%

Code Enforcement

Case and Violation Statistics

	As of <u>9/30/2015</u>	As of <u>9/30/2014</u>	<u>% Change</u>	<u>Total FY 2015</u>
Cases	591	604	-2.2%	2456
Violations	758	787	-3.7%	3001

Key Indicators

Frederick Community Action Agency

Food & Nutrition Programs

Goal: To prevent hunger and malnutrition

**Annual
Goal**

**As of
6/30/2015**

	Annual Goal	As of 6/30/2015
Number of meals prepared and served in the Soup Kitchen.	26,000	26,281
Number of households served through the Food Bank Program.	7,400	10,177
Number of meals prepared and served in the Summer Food Service Program.	18,500	19,333
Number of backpacks of non-perishable food provided to elementary school students.	8,800	5,272
Number of after-school meals served to children at the PAL Center.	4,900	2,596
Number of volunteer hours of service performed in the Soup Kitchen and Food bank.	8,500	9,737

Outreach & Transportation Programs

Goal: To meet and engage people that are in need of services

**Annual
Goal**

**As of
6/30/2015**

	Annual Goal	As of 6/30/2015
Number of outreach encounters (client contacts)	6,100	6,811
Number of client transports provided	720	1,292

Homeless Service Programs

Goal: To help families and individuals that are homeless achieve stability and access affordable housing

**Annual
Goal**

**As of
6/30/2015**

	Annual Goal	As of 6/30/2015
Number of Case Management encounters (client contacts) through the PATH Project	730	657
Number of Case Management encounters (client contacts) through the SOAR Program	260	217
Number of SSI/SSDI applications submitted through the SOAR Program	15	12
Number of unduplicated persons (adults and children) residing in the Transitional Shelter and Transitional Apartments	85	54
Number of bed nights of shelter provided through the Transitional Shelter and Transitional Apartments	14,500	14,663
Number of households that successfully graduate from the Transitional Shelter Program	14	15
Number of unduplicated persons enrolled in the Housing First Program	25	25
Number of unduplicated persons employed on a part-time basis through the Green Jobs Program	5	4

Key Indicators

Health Care Programs

Goal: To provide primary health care services as a Medical Home for medically underserved adults and children

**Annual
Goal**

**As of
6/30/2015**

Number of unduplicated patients seen in the Primary Care Clinic	1,000	1,842
Number of medical encounters (patient visits) provided by the Primary Care Clinic	3,300	3,087
Number of unduplicated patients seen in the School-Based Health Center	415	410
Number of medical encounters (patient visits) provided by the School-Based Health Center	825	576
Number of unduplicated patients seen through the Community Action Dental Program	40	147
Number of volunteer hours of service performed in the Primary Care Clinic	462	417

Housing and Weatherization Programs

Goal: To encourage home ownership, prevent foreclosures and promote energy efficiency

**Annual
Goal**

**As of
6/30/2015**

Number of unduplicated persons that receive homebuyer education and counseling	300	370
Number of unduplicated persons that receive default counseling in order to prevent foreclosures	480	397
Number of unduplicated households that are approved for mortgage modifications	160	156
Number of unduplicated households that avoid foreclosure (when known)	310	301
Number of unduplicated persons that receive reverse mortgage counseling	30	41
Number of unduplicated households that receive weatherization services	80	126
Number of unduplicated households that receive furnace repairs or replacements	40	33
Number of unduplicated households approved for the Bay Restoration Fee Exemption Program	20	50

Key Indicators

Energy Assistance Programs

Goal: To assist families and individuals with utility bills, minimize heating crises and make energy costs more affordable

**Annual
Goal**

**As of
6/30/2015**

Number of unduplicated households enrolled in the Maryland Energy Assistance Program	4,370	4,476
Number of unduplicated households enrolled in the Electric Universal Service Program	4,370	4,478
Number of unduplicated households receiving EUSP Arrearage Retirement Funds	500	457
Number of unduplicated households receiving Emergency Funds for Families with Children	300	314
Number of unduplicated households receiving Religious Coalition Emergency Matching Funds	60	84